

JORHAT INSTITUTE OF SCIENCE AND TECHNOLOGY  
(FORMERLY SCIENCE COLLEGE)  
JORHAT

MINUTES OF THE  
SECOND MEETING OF THE BOARD OF GOVERNORS  
HELD ON 2<sup>ND</sup> APRIL 2019

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The second meeting of the Board of Governors of Jorhat institute of Science & Technology (JIST) was held on 02/04/2019 in the Conference Room of the Institute.

The following members were present:

- |    |                                 |   |                   |
|----|---------------------------------|---|-------------------|
| 1. | Prof. Dhirendra Nath Buragohain | Former Director<br>IIT Guwahati                       | Chairman          |
| 2. | Dr. Bibeka Nanda Choudhury      | Principal, JIST                                       | Member Secretary  |
| 3. | Dr. Maushumi Barooah            | Director of Technical<br>Education, Assam             | Ex-officio Member |
| 4. | Dr. A.M. Peters                 | Former Principal<br>Jorhat Engg. College              | Member            |
| 5. | Dr. Biswa Ranjan Phukan         | Academic Registrar<br>ASTU                            | Member            |
| 6. | Dr. B. N. Sahoo                 | G.M., Safety &<br>Environment, Oil<br>India, Duliajan | Member            |
| 7. | Dr. Chandra Chutia              | Asso. Professor, JIST                                 | Member            |
| 8. | Dr. Sudarshan Patowary          | HOD, Civil Engg.<br>Dept., JIST                       | Member            |

Mr. Shyamkanu Mahanta, Dr. Ranjan Tamuly and members nominated by AICTE were unable to attend the meeting.

The agenda of the meeting was taken up as below:

Item No. 1

**Confirmation of the minutes of the first meeting of BOG held on 22<sup>nd</sup> December 2018**

The minutes of the 1<sup>st</sup> BOG meeting held on 22/12/2018 was placed before the board for approval. There were no comments from any of the members, and hence the Board was requested to approve the minutes.

**Resolution No: R\_02 BOG/01/2019**

**RESOLVED** that the minutes of 1<sup>st</sup> BOG meeting, held on 22/12/2018, be approved.

Item No.2

**Report of Action taken on the minutes of the 1<sup>st</sup> meeting of BOG held on 22/12/2018**

The progress of actions taken on the minutes of the 1<sup>st</sup> BOG meeting held on 22/12/2018 was explained to the Board.

**Resolution No: R\_02 BOG/02/2019**

**RESOLVED** that the progress of actions taken on the minutes of the 1<sup>st</sup> BOG held on 22/12/2018 be noted.

Item No. 3

**Items for ratification of the Board**

The need to obtain immediate approval from the Chairman, BOG, for incurring expenditure on the following two items was explained to the Board:

- 1) Rs. 4,00,000.00 for construction of TEQIP Cell at JIST.
- 2) Rs. 79,46,497.00 against purchase of computers and printers for faculty and departmental laboratories under TEQIP-III (package code: TEQIP-III/As/jjsj/52)

The Board was requested to ratify the approvals given by the Chairman, BOG, to the above items.

**Resolution No: R\_02 BOG/03/2019**

**RESOLVED** that the approvals given by the Chairman, BOG, for expenditure on the above two items be ratified.

Item No. 4

**To consider plan for infrastructure development of JIST**

The matter regarding infrastructure development of JIST was placed before the board for necessary decision.

**Resolution No: R\_02 BOG/04/2019**

**RESOLVED** that the matter be presented in the next board meeting by the Principal, JIST, with proper documents.

Item No. 5

**To consider creation of necessary posts for new programmes**

The matter regarding creation of posts for new programs at JIST was placed before the board for necessary decision.

**Resolution No: R\_02 BOG/05/2019**

**RESOLVED** that a proposal for creation of necessary posts for new programmes, to meet the AICTE norms for student to faculty ratio (SFR), be placed before the Board with proper justification at the next Board meeting for discussion and approval.

Item No. 6

**To consider budgetary provision for contractual employees of JIST**

The matter was placed before the Board for discussion and necessary decision.

**Resolution No: R\_02 BOG/06/2019**

**RESOLVED** that the Principal, JIST, be advised to place the same at the next Board meeting with proper documents.

Item No. 7

**To consider the progress report of TEQIP-III at JIST and future plan of action**

The progress report of TEQIP-III project was placed by the project coordinator before the Board. The packages for procuring laboratory equipment, that had already been sanctioned by SPIU and NPIU and which had already been initiated through Procurement Management Support System (PMSS), were placed before the Board for necessary approval.

After detailed discussion and deliberations, the Board resolved as follows.



**Resolution No: R\_02 BOG/07/2019**

**RESOLVED** that the packages for procuring laboratory equipment, that had already been sanctioned by SPIU and NPIU and which had already been initiated through Procurement Management Support System (PMSS), be approved.

**Item No. 8**

**Rules/Regulations/Act/Ordinance of JIST for information of the Board**

The Chairman expressed the view that the rules and regulations under which the Board of Governors had to function were not known to the external members including the Chairman. This made the functioning of the Board less effective. The members present agreed with this opinion and urged the Principal JIST to obtain the necessary material from similar technical institutions of Assam functioning with Boards of Governors of their own.

**Resolution No: R\_02 BOG/08/2019**

**RESOLVED** that the copies of Rules and Regulations governing the functioning of the Board of Governors be procured and placed before the Board of Governors as early as possible

**Item No. 9**

**Any other matter with the permission of the chair**

**I. Establishment of separate infrastructure for Bachelor of Science programs and Bachelor of Engineering programs**

It was brought to the notice of the Board that JIST had been offering 4-year B.E. programs in Civil Engineering, Mechanical Engineering, Electronics & Telecommunication Engineering and Power Electronics & Instrumentation Engineering, and 3-year B.Sc. programs in Physics, Chemistry, Mathematics and Information Technology. Moreover, JIST had also been running 2-year M.Sc. programs in Physics, Chemistry and Mathematics under ASTU.

The Board was apprised of the fact it might be necessary to have separate infrastructures for the technical and science streams to meet the AICTE regulations. After detailed discussions, the Board resolved as follows.

**Resolution No: R\_02 BOG/09-I/2019**

**RESOLVED** that separate infrastructures be created by the Institute for B.E. (4-year programs), and for B.Sc. (3-year programs) and M.Sc. (2-year programs) for healthy growth of all the streams.

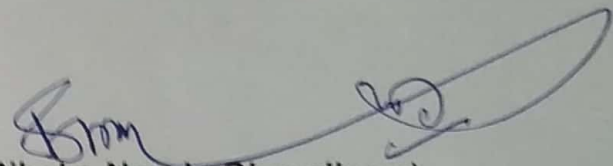
II. **Mission and Vision of JIST**

The Board was apprised of the fact that a Mission and Vision document of the Institute was mandatory for getting accreditation as per National Board of Accreditation (NBA).

**Resolution No: R\_02 BOG/09-II/2019**

**RESOLVED** that the Institute prepare a draft mission and vision document of JIST and circulate the same among the members for their comments and place the same before the Board for necessary approval.

The meeting ended with a vote of thanks to the Chair

  
(Dr. Bibeka Nanda Choudhury)  
Principal & Member Secretary  
Board of Governors, JIST, Jorhat

Somrajnani  
29/06/2019