



Govt. of Assam
OFFICE OF THE PRINCIPAL
JORHAT INSTITUTE OF SCIENCE & TECHNOLOGY
JORHAT – 785010, Assam
E-mail: principaljistnew@gmail.com

No.JIST/Quotation /2022-23/

Date-06/05/2022

Invitation of quotation for Printing of Fees Receipt Book

Sealed Quotations are hereby invited by the undersigned for printing of fees receipt book of Jorhat institute of Science and Technology, Jorhat as per Annexure-I. The filled quotations along with all the required document must reach in the office of the undersigned on or before 20th May 2022. The Envelope containing the quotation would please be sealed and super scribed as under.

“Quotation for Printing of Fees Receipt Book”

Terms and conditions

- 1) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. The offer Submitted Fax/Email shall not be considered, and no correspondence will be entertained in this matter.
- 2) Quotations must on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- 3) Rates must be quoted in Indian rupees and as per the format specified taxes extra if any must be written separately.
- 4) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- 5) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition
- 6) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- 7) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - m) Firm shall be registered with the Government of Assam / Central Government.
 - n) The firm shall have valid GST/Other taxes and IT PAN.
 - o) The firm should not be black listed by any Govt. Agency/Dept.
- 8) Delivery Period – within 30 days from Purchase order.
- 9) Payment Terms: Payment will be only after satisfactorily delivery / commissioning of material.
- 10) Bidder must quote the product as per specification provided in Annexure-I.


Principal

Jorhat Institute of Science and Technology,

Jorhat-10

RECEIPT FOR FEES

No.

Jorhat Institute of Science and Technology
P.O. Chenijan, Sotai, Jorhat-785010 (Assam)

Name:

Course: B. Sc/ B. Sc (IT)/B. Tech/M. Sc Semester: 1st/2nd/3rd/4th/5th /6th /7th /8th

Roll No.....

Date

Sl. No.	Particulars	Amount(Rs.)
1.	Admission Fee/ Examination Fee	
2.	Late Fine	
Total:		

Rupees (in words)

.....

Collector's Signature

Specs.

1. **Quantity:** 100 Receipt books.
2. Receipt book contains of 100 pages with one carbon copy
3. **Color:** First copy in pink color and carbon copy should be in white color.
4. **Dimension:** Length 20.32 CM and Width 10.16 CM ↑